

## Midday Supervisor Posts Available ASAP (September 23 onwards)

We are looking to appoint Midday Supervisors to work with our very special children and young people.

Please contact Rachel Mitton ( [coppice.admin@nexusmat.org](mailto:coppice.admin@nexusmat.org) ) if you are interested and an application pack will be provided.

Please see the below Job Description:

**Job Title:** Midday Supervisory Assistant

**Directorate:** Education Dept/Section: Coppice School

**Grade:** 3

**Responsible to:** Business and Transport Manager

**Responsible for:** Safety of students during the period between 11.35am and 1.05pm subject to variation.

**Job purpose:** Supervision of children at specified time.

### Duties and Responsibilities:

- Care, supervision and safety of students with SEND at the specified time of day.
- Supervision in the dining room(s) while students are eating, in classrooms during wet play or staff change over and outdoors in the school playground(s).
- The post holder's duties must be carried out in compliance with the Council's Equal Opportunities Policy, Information Security Policies, Financial Regulations and Standing Orders and the Health and Safety at Work Act (1974) and subsequent health and safety legislation.

These duties and responsibilities should be regarded as neither exhaustive nor exclusive as the post holder may be required to undertake other reasonably determined duties and responsibilities within the Directorate of Education and Culture, commensurate with the grading of the post, without changing the general character of the post.



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*At Coppice  
School we all...*

**C**ommunicate  
to help us to  
shape our  
future

**O**pen doors  
to exciting  
opportunities

**P**ractise the  
skills important  
for life

**P**romote  
friendships and  
care for each  
other

**I**nclude  
everybody

**C**elebrate our  
individuality  
and  
independence

**E**njoy and excel



*We are kind = We try our best = We prepare for a better future*



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