



Coppice School
 Ash Hill Road
 Hatfield
 Doncaster
 DN7 6JH
 Tel 01302 844883

JOB DESCRIPTION

Title: General Classroom Teacher

Grade: MPS / UPS + 1 SEN point

Responsible to: The deputy headteacher as direct line manager, the headteacher and the governing body.

In addition to the normal duties as outlined in the current teacher's Pay and Conditions Document the appointed teacher shall:-

Responsible and Accountable for: The post holder will have no direct line management responsibility for other teaching staff but will be required to provide professional support to new colleagues, supply staff;
 The professional guidance and effective deployment of classroom based support staff and lunchtime supervisors;
 The continuance of inclusion and outreach links with mainstream and other special schools;
 The efficient usage of resources;
 The observance of Health & Safety protocols and procedures across the school.

Purpose: To contribute to the well being and development of the school;
 To carry out the prescribed duties of a classroom teacher to designated pupils in order to raise the educational attainment of those pupils;
 To support the headteacher in the realisation of the school's strategic direction;
 To contribute to continuous improvement in the areas of Teaching & Learning.

Main Duties and Responsibilities:

To lead a school development plan area;
 The maintenance of good conduct and behaviour of students and the support of colleagues in their efforts to maintain good conduct and behaviour in accordance with the school's policies and practices;
 The audit of resources relevant to lead roles;
 The support of the curriculum leader and extended leadership team in the delivery of the curriculum experiences;
 Planned marking, evaluation, assessment and moderation of students' work to at least a good standard;

At Coppice School we all...

- C**ommunicate to help us to shape our future
- O**pen doors to exciting opportunities
- P**ractice the skills important for life
- P**romote friendships and care for each other
- I**nclude everybody
- C**elebrate our individuality and independence
- E**njoy and excel



We are kind – We try our best – We prepare for a better future



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To take responsibility for own professional development and evaluate own teaching practice in order to improve effectiveness;
To teach pupils within an identified area(s) of school initially but ultimately across the school where this is deemed necessary;
To plan and identify clear teaching objectives and specifying how they will be taught and assessed;
To set tasks that challenge pupils and ensure high level of interest;
To set appropriate and demanding expectations;
To provide clear structures for lessons maintaining pace, motivation and challenge;
To systematically record pupils' progress and keep detailed records;
To prepare and present informative reports to parents;
To develop and adapt conventional teaching methods to meet the needs of the students.
To liaise with other professionals such as educational psychologists, physiotherapists etc and providing appropriate reports;
To strive to achieve good/outstanding teaching and learning;
To attend statutory reviews such as LAC and Annual Reviews.
These duties and responsibilities should be regarded as neither exhaustive nor inclusive as the post holder may be required to undertake other reasonably determined duties and responsibilities commensurate with the grading of the post.
Accountability indicates that the post is accountable for the successful functioning of this post. All staff shall participate in the school's appraisal procedures. This will result in targets being negotiated and training needs being identified.

Updated:

March 2021

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